



Havelock Community Centre Southsea - AGM Minutes

Date: Thursday 12th December 2024

Time: 18:00

Location: Havelock Community Centre, Southsea

1. Present:

Wendy Heyes	Jennie Brent	Nita Cary	Jan O'Neill
Jenny Bennett	Shirley Mundy	Mu Field	Nigel Field
Susan Commons	Chris Richards	Amy Feist	

Apologise:

Kevin Rough Belinda Locke

2. Chair for the Meeting:

Chris Richards was elected to chair the meeting in the absence of Kevin Rough.

3. Centre Report:

The Centre Report was presented by Chris Richards. Please see attached documents for full report.

4. Presentation of Financial Report and Annual Statement of Accounts:

Wendy Heyes presented the financial report for April'23-March'24 and the annual statement of accounts. The report was discussed and formally adopted by all members present.

Decision: The financial report was approved unanimously. Please see financial documents attached.

5. Election of Officers:

- **Chairperson:** Kevin Rough was elected as Chairperson.
- **Vice-Chairperson:** Nita Cary was elected as Vice-Chairperson.
- **Treasurer:** Wendy Heyes was elected as Treasurer.
- **Secretary:** The role of Secretary was assigned ex-officio to Amy Feist, Centre Manager
- **Cashier:** The role of Cashier is no longer required and is to be removed from the positions.

6. Formation of the Management Committee - Election of Individual Trustees:

The following individuals were elected as Trustees:

- Jennie Brent
- Belinda Locke
- Shirley Mundy

- Jenny Bennett

7. Independent Examiner:

Helena Cole was confirmed as the Independent Examiner for the financial statements for next year 24/25.

8. Any Other Business:

There was no further business raised.

9. Close of Meeting:

The meeting was closed at 18:20.

Minutes prepared by:

Amy Feist (Ex-officio Secretary)